



## What We Value at Mugginton

We want our children to feel cared for, supported and to develop relationships based on love, trust and empathy, with an appreciation of the unique value of each individual. From this secure base, they succeed academically and socially.

We offer a rich, exciting curriculum which fosters a love of reading and encourages inquisitive minds. Our children spend a lot of time outdoors, for example in Forest Friday, and we promote an appreciation of nature. In addition, we encourage our children to learn musical instruments (our music teacher, Corrina, delivers around 45 music lessons per week!) and to enjoy the arts. Children across the age-ranges are encouraged to speak and perform at our half-termly pupil-led Church Services.

We believe in developing healthy minds and life-long active lifestyles. Our children have the opportunity to go running (with staff and parents!) on Tuesdays and Thursdays and we offer an extensive sports programme as part of our curriculum. This includes inter- and intra- sporting competition and after-school sports clubs.

We hope this is the start of a very happy journey for you and your child. We look forward to working together with you for the good of our children.



Mugginton C of E Primary School, Church Lane, Mugginton, Ashbourne, Derbyshire DE6 4PL  
Telephone 01335 360261  
E-mail [info@mugginton.derbyshire.sch.uk](mailto:info@mugginton.derbyshire.sch.uk) [www.muggintonschool.co.uk](http://www.muggintonschool.co.uk)

## Mugginton Church of England Primary School



# New Pupils and Parents' Welcome Booklet



*Be the best person you can be*

## Welcome to our School

We would like to offer you and your child a warm welcome to our caring, Christian school community.

We know how important it is for you to have a clear introduction to your child's new school and for every child starting school to be excited and free from worries. We aim to be a second family to all our children and work hard every day to help new starters settle, feel safe, secure and have fun.

In partnership with parents and carers, we want to do everything possible to make starting school a happy and successful experience for all children. I hope this booklet answers the many questions you will have, however, if you have further questions, please do not hesitate to contact us.

Further information (and lots of photographs!) is available on the School Website ([muggintonschool.co.uk](http://muggintonschool.co.uk)) and on our Twitter Feed ([twitter.com/muggintonce](https://twitter.com/muggintonce)) and Facebook pages.

Thank you for choosing our school—you will not regret your decision!

Joseph Green  
Headteacher



## Our Team

Mr Green - Headteacher

Miss Beresford - Junior Teacher

Mrs Wallen - Infant Teacher

Mrs Dennis—SENCO & Catch-Up Lead

Mrs L. Bennett—Infant Teaching Assistant

Mrs M. Bennett—Forest Friday Co-Lead.

Mr Dawson—Catch-Up Maths Teacher

Mr Wraith - Higher Level Teaching Assistant

Mrs Sweeney - Higher Level Teaching Assistant

Mrs Horobin - Bursar

Mrs Birks - Senior Midday Supervisor/Club Supervisor

Mrs Pegg - Midday Supervisor

Ms Sutton - Midday Supervisor and Teaching Assistant

Corrina - Marvellous, Maniacal Music Teacher

Mrs Stroud & Mrs Gayton - Joint Chair of Governors



## Illness, Allergies and Medication

### What do I do when my child is ill?

If your child is not well enough to come to school, please let us know as soon as possible by ringing 01335 360261. If you are uncertain whether or not to send your child to school, our advice is always to encourage your child to 'try the morning'. Very often, we find the excitement of a day at Mugginton helps them to recover!

### What happens if my child is ill at school?

Please rest assured that if your child is ill at school you will be contacted immediately. It is extremely important that we have up-to-date contact details for you and for an additional contact.

All staff are trained in Paediatric First Aid. You will be contacted immediately if your child has an accident which requires medical attention. In the case of bumped heads, your child will bring home a letter informing you of what has happened.

### Medicines

Our school policy allows staff to administer medication prescribed by a doctor. Parents must complete a form, available from the school office, which allows staff to do this. Please note that non-prescribed medication (eg Calpol) and asthma medication **can** be administered in line with our 'Administering Medicines' document on the 'For Parents' page of the school website.

Please inform us if your child has or develops any allergies.



## The School Day

- 8.50am Children can be dropped off and left on the school playground from 8.50am. Parents are welcome to wait if they wish.
- 9.00am Children brought into school by staff. The main door is locked at 9am.
- 10.15am Morning Playtime.
- 11.40am Collective Worship
- 12.00pm Lunchtime.
- 2.15pm Afternoon Playtime for Infants.
- 3.15pm End of the school day.



### Before and After School Clubs (7.45am—5.30pm care)

Earlybirds, our Before-school Club, runs each day. For a small fee, the children may be brought into school from 7.45am onwards. There is no need to book in advance. Sessions are paid for using ParentPay. Daily After-school Clubs run from 3.15pm until 4.30pm and include Arts & Crafts, Dance, ICT and Football. Again, there is no need to book places in advance.

The school offers Wrap-around care from 3.15pm until 5.30pm for £7 per session. Please notify school in person or by email when your child requires wraparound care beyond 4.30pm

## What Will My Child Need at School?

### Uniform

- Uniform can be ordered online at [schooltrends.co.uk](http://schooltrends.co.uk)
- Plain black school shoes—no trainers, please
- Red sweatshirt or cardigan, preferably with our school logo
- White polo shirt or blouse
- Grey or black skirt, shorts or trousers
- Grey/black pinafores, red Mugginton fleeces are available to purchase
- Mrs Horobin, our bursar, is always happy to help with uniform order
- Long hair must be tied back and earrings should be studs only

### PE Kit

P.E. Kits need to be brought into school on the first day of each week and left in school. It is important to keep your child's kit in school each day so they can join in with our additional sports activities such as the Mugginton Mile.

Your child will need:

- PE bag
- Trainers
- White tee shirt with or without the school logo
- Dark shorts or leggings/jogging bottoms
- A sports jumper in colder weather
- Socks to change into if wearing tights
- Junior children will need a swimming kit for the September term

Earrings need to be removed or covered during PE lessons

### Forest Friday

Every Friday afternoon we learn outdoors at our beautiful Forest Friday site. Your child will need old clothes suitable for outdoor activities, waterproofs and wellies.

### PLEASE NAME EVERY PIECE OF CLOTHING CLEARLY



## A Message from the Children

*Welcome to Mighty Mugginton!!*

*We are a very small school so everyone knows each other very well. There are no bullies and we're all friends. We learn in small groups for English and Maths so everyone gets help and work which is right for them. We all learn Japanese with Mr Green.*

*We also make terrible puns such as our Book Café, Starbooks (oh, and Mr Green is addicted to coffee and adores badgers, for reasons unknown to humanity!).*

*Here at Mugginton we do lots of sports including football, hockey, tennis etc. We go running twice a week with the teachers and love Forest Friday! We love Bikeability and Years 5 and 6 cycle around Carsington Water.*

*We have many opportunities at Mugginton like rollerskating, bowling, clip 'n' climb and having a wonderful time at Allestree Park. We also go on big trips like Mount Cook ( which was amazing and singing at the Young Voices concert as well as going to London!)*

*We hope you enjoy our happy school. We all love it and your child will too!*

*Kind regards, Archie, Daisy, Seth, Alice, Joe, Khloe, Fergus, Bella (Year 6)*



### **Parent Pay**

Permission documents and payments are completed online using ParentPay, which is accessible by computer and mobile phone.

### **School Policies**

A full list of policies is available on the school website at [www.muggintonschool.co.uk](http://www.muggintonschool.co.uk) Hard copies of policies are available from the office. Please speak to Mr Green or Mrs Horobin if you have an enquiry regarding our policies.

### **Keeping Safe**

Nothing is more important than keeping our children safe. Our Designated Safeguarding Lead (DSL) is Mr Green. Our Governor with responsibility for Safeguarding is Mrs Catherine Stroud. More information regarding our Safeguarding procedure is available on the school website and on the display board in the entrance hall. If someone other than a parent is collecting your child from school, please inform the school office beforehand.

### **Term Time Holidays**

We ask all parents to read the Absence Policy on the school website which gives clear information about authorised and unauthorised absences.



### **Book Bags**

Children need a named book bag or bag of their own to bring their reading record and books, homework and letters to and from school each day. Book bags can be purchased with the school uniform at a cost of £4.50.

### **Water Bottle - Water only please**

We encourage children to drink water regularly. They can bring in fresh water each day in a named bottle.

### **Snacks and School Milk**

All Infants are provided with a piece of fruit for mid-morning snack, free of charge. Children under 5 years old are entitled to free milk and parents may choose to pay for milk after the age of 5. To register for the milk scheme, parents can register online ([coolmilk.com/register-pupils](http://coolmilk.com/register-pupils)) or complete a form in school for us to submit.

Junior children may bring in a piece of fruit or vegetables from home if they would like a snack. No chocolate or cereal bars please.

### **Lunchtime**

The lunch menu offers four choices every day, including a vegetarian option. Lunches are free to Infants and cost £2.20 per day for Junior children. Dinner money, trip costs and after-school clubs are paid for using our online service, ParentPay.

If your child would prefer to have sandwiches they may bring a packed lunch in a named lunch box.



### **New Reception Children**

We run transition ‘taster’ mornings for new starters, which normally include lunchtime so new children can enjoy eating with their new friends and playing on the playground. We run an ‘open-door’ policy and are happy to meet with new parents and children and answer questions about school at any time.

Our older children are incredibly caring and responsible. Please rest assured your child will be well looked-after from the moment they walk in to school. Mrs Wallen, our Infant Class Lead, will visit your child in their pre-school environment to speak with their staff and learn more about your child.

There is no need to ‘prepare’ your child for their first day in September. However, it is useful if they can use the toilet independently, recognise their first name and can put on and take off their coat without help. Enjoy spending time with your child sharing books, singing nursery rhymes and counting songs, playing games, cooking etc. All of these activities which you have already been doing are vital for your child's learning. Reading stories to your child is particularly important.

### **New Infant and Junior Starters**

Please try to read with your child everyday and use your child's reading record. Nothing is more important than regular reading.

Your child will receive homework every Friday (Juniors). Please support your child with this and help them to learn their weekly spellings and Number Club times tables. Homework should be returned the following Wednesday.

Please check your child's book bag and reading diary for letters and information every day. The younger children often need their bags emptying due to the quantity of ‘works of art’ they produce!

### **Keeping Parents Informed**

Parents receive a Newsletter and/or Key Dates letter at the start of each term. Letters are sent out using the children's book bags. Please check your child's book bag daily and return any forms as quickly as possible by posting them in the letter box in the entrance hall.

We use Text Messaging for immediate updates—please complete the Permissions Document to allow us to add you to our Texting Contact List (more information available at our transition mornings). We also use email to communicate directly (staff contact details are available on the school website).

Photographs and videos of the exciting things we get up to are posted regularly on the school Twitter Feed (@muggintonce), Facebook page and on the school website. Please check these as regularly as possible.

### **Parent Meetings**

Parents' Evening is held in the autumn and spring term with a written December Progress Update and Full Report in the Summer Term.

A Parents' Forum is held in Church three times per year, please see the website for details.

Infant parents are invited into school for an Information Evening in late September which gives detail of our Synthetic Phonics teaching using the Read, Write, Inc Scheme and the high standards necessary to succeed in the Key Stage 1 (Year 2) end-of-year assessments.

We aim to be a second family to our children and are committed to an open-door policy. Please feel to come in and speak with staff before or after school.