



MUGGINTON Cof E PRIMARY SCHOOL  
Mugginton  
Ashbourne  
Derbyshire DE6 4PL  
Telephone : 01335 360261  
[www.muggintonschool.co.uk](http://www.muggintonschool.co.uk)

Headteacher: Mr J Green

Dear Parents,

### **Morning entry into school**

I have spoken with three parents and with some of our parent governors regarding the beginning of the day. The useful feedback I have received suggests that greater clarity is needed to ensure a smooth and safe start to the school morning.

One of the many things I am very proud of about our school is the strong relationships which have developed between parents and our staff. I am also proud of our accessibility – I hope you would agree that it is not difficult to speak with me or with a member of staff should you have a school-related query.

Between 8.50am and 9am, we can have children in the classrooms, at Early Birds, in the entrance area and on the playground. From a Safeguarding perspective this is not ideal - to have a single point where we meet to begin the day would mean we know where all children are and can begin in a calm and positive fashion.

From Monday we will close the main door at 8.50am, when the early birds go to the playground. This will ensure teachers have time to speak with support staff about their role in the morning lessons and make sure we have a calm, focussed start to each morning. Children arriving at school need to wait on the playground until the children are brought in at 9am.

Some children who are not members of Early Birds like to come in with parents to put their things away between 8.30am and 8.50am before going outside to the playground. It is important to me and to staff that this continues. All we ask is that your child waits on the playground until 'lining up time' at 9am.

Apart from the improved safety, another benefit is that we can use the 10 minutes between 8.50am and 9am as a 'meet and greet' opportunity. Every day, either myself, a staff member or a governor will be outside near the gate to the playground, available to speak with you if you have any questions about school. If it is raining or snowing, children will be able to come into school on their own from 8.50am ready for registration at 9am.

We will trial this system from Monday 23<sup>rd</sup> January for the remainder of the term.

Thank you for your continued support.

Mr Green